

# URBAN RONIN

## STUNT TEAM

### 2012 Production Crew Descriptions

#### **Director: Captain Dave**

The director arranges the details of the stage settings, the business to be used, all stage effects, and instructs the actors in the general interpretation of their parts.

#### **Available Positions:**

##### **Assistant Director:**

The assistant director's responsibilities range from helping the director take notes during the rehearsal period to actually staging parts of the play. Stage experience/past production experience required.

##### **Stage Manager:**

The stage manager will be responsible for all the backstage business including posting the scene order, supervising that all actors meet their cues, keeping the backstage quiet, and organizing all props/costumes to have a designated space. The stage manager will oversee the stage hand(s) ensuring that all backstage business goes off according to plan. During rehearsals the stage manager will direct actors on all backstage aspects of the performance (including arranging actors for their cues).

##### **Stage Hand(s):**

The stage hand is responsible for "running" all set pieces to their designated place at the designated cue time. Assists the stage manager in running the backstage.

##### **Playwright(s):**

Playwrights will be required to write a minimum of one scene. To apply for this position you must submit at least one sample of writing (playwriting preferred).

##### **Costume Master:**

The costume master will be responsible for ensuring all costumes are ready by the deadline they will create. The costume master will advise others on how to prepare their costumes and will approve costume and wig purchases before they are made. Vendor knowledge and experience in creating costumes will be required.

**Costume Underling:**

The costume underling will assist the costume master in the creating, advising, and supervising aspects to costume creation.

**Effects Master:**

The effects master will be responsible for all technical aspects of the production including creating the soundtrack, special effect noises, and lighting. The effects master will be in charge of coordinating with the venue(s) to get the best technology the venue has to offer (from microphones, to lights, to speakers, to sound systems.). Also, communicating with the direction crew as to what technology is available for the production.

**Effects Underling:**

The effects underling will assist the effects master in the creating, organizing, and coordination aspects of effect creation between the production and the venue.

**Prop Master:**

The prop master will be responsible for ensuring all props are ready by the deadline they will create. The prop master will advise others on how to prepare their props and will approve prop purchases before they are made. Vendor knowledge and experience creating props will be required.

**Prop Underling:**

The prop underling will assist the prop master in the creating, advising, and supervising aspects of prop creation.

**Makeup Master:**

The makeup master will work with the actors on their makeup goals and the aesthetic needed for the character. The makeup master may either apply the makeup or supervise the makeup process. Special hairdo requests will also be handled by the makeup master. Experience in stage makeup and hair is preferred.

**Makeup Underling:**

The makeup underling will assist the makeup master in the application, creation and/or supervision of hair and makeup aesthetics.

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### 2012 Production Crew Application Form

**Instructions:** Email applications to Dave@UrbanRonin.Org **and** Mars@UrbanRonin.Org  
Save PDF files as: "[YOUR NAME] 2012 Crew App" with the Subject line "2012 Crew App".  
Applications are due January 13th, 2012 at midnight.

Name:

Phone:

Email:

#### Available Positions

Please select the position(s) you are applying for (maximum of 3).

Assistant Director

Costume Master

Stage Manager

Prop Master

Stage Hand

Effects Master

Playwright

Makeup Master

Must attach a short writing  
sample with email\*\*

#### Relevant Experience

Please list all experience you have (professional or voluntary) for the positions selected.